

Important notice to applicants

1. The aspiring candidates satisfying the eligibility criteria in all respects can submit their ONLINE applications. The On-line application(s) will be available on UGVS web site www.ugvs.org till **25.03.2019, 11.59 P.M.** To apply online please **click on “Apply online” link.**
2. The maximum age limit for candidates as on **01.03.2019** is 54 years for deputation staff, 62 years for retired Govt. employees, and 50 years for all the others.
3. Candidates must ensure that no column/field is left blank or filled wrongly as the information furnished therein would be used for deciding the eligibility and suitability of the candidate for being selected / called for the next round.
4. A valid and live e-mail ID and Mobile Number is mandatory to apply online. The eligible short listed candidates would be informed through email for an interview. Dates and venue of the interview would also be posted on our website www.ugvs.org. Candidates are requested to check the website periodically for lists and other related announcements. The email ID should be kept active till the declaration of final results. CPCU/UGVS will communicate all updates only through emails & Website announcements.
5. Please note that key information related to short listing process, such as Name of the Candidate, Position Applied, Date of birth, Qualification etc., will be considered as final and no modifications (after final submission) will be allowed. Candidates are requested to take care while entering/filling these fields.
6. **Please keep the following documents ready before you fill this application form.-**
 - A. Following Scanned supporting document in **pdf** file.
 - i) High school level certificate for proof of age.
 - ii) Formal academic –
 - a) Graduate
 - b) Post Graduate
 - c) Ph.D/Others
 - d) Other relevant qualification
 - iii) Relevant Training
 - a) Computer application particularly M.S. office
 - b) Others

iv) Work Experience a) Relevant Experience

b)

c)

v) Curriculum Vitae (CV)

B. Scanned copy of your latest photograph in **JPG** file format, photograph should not exceed 50 KB in size. pixel size is 140 pixels height x110 pixels width,

7. Please note that these positions are only for those who meet all criteria as published in the advertisement.
8. In the event a candidate is found ineligible at any stage pre-or-post joining, CPD-CPCU / PD-UGVS / APD-UGVS reserves unquestionable right to revoke the lien of such applicant to be considered for employment.
9. A candidate's application may stand rejected on technical grounds in the following situations: a) Incomplete Fields b) Illegible/Irrelevant entries c) Photos such as Scanned Photograph with seal affixed on it, Old faded or group photographs being uploaded, Photographs with very dark backgrounds.
10. Candidates who have uploaded photographs that do not match the actual physical appearance of them will not be allowed for interview. They will be deemed as rejected for technical reasons.
11. The Candidates are advised to keep one printed/hard copy of their application forms for further reference.
12. CPCU/UGVS will not be responsible for any kind of mistake/fault in the published advertisement. Only the original advertisement of CPCU/UGVS will be valid, that is available on UGVS website.
13. In the event of any dispute the Courts at Dehradun alone will have the jurisdiction to hear and decide the case.
14. **Please note that candidates trying to influence the selection process by any mean are liable to be disqualified.**

Other conditions for applicant

1. All Positions are offered on deputation/contract basis. Interested Government employees who are working in one lower grade pay for more than one year may also apply. They are eligible for next higher grade pay. They need to fulfil the qualification & experience of related position.
2. **Self attested copies of uploaded certificates should be sent with application form.** Originals of all related certificates are to be produced at the time of interview for verification.
3. The Contract would initially for a period of 1 years and may be extended further maximum upto 2 years based on the performance and project extension. The selected candidate will also be eligible for annual increments as per the decision of the Management Committee-UGVS only based on satisfactory performance.
4. **The appointment shall be purely contractual for fixed period only. The appointees shall have no claim for regularisation of their employment as the appointments are purely temporary in nature for the purpose of ILSP only.**
5. For the purpose of calculation of experience and age, the reference date will be **01.03.2019** only.
6. The CPD-CPCU / PD-UGVS / APD-UGVS reserves rights to cancel all or some advertised posts without assigning any reason.
7. Only short listed candidate will be called for interview **that is expected to attend the interview at their own cost as they shall not be entitled to any TA/DA.**
8. Candidates should be willing to travel extensively in the project area and be prepared to put in extra hours including holidays if necessary at no additional compensation as and when such necessity arises in the office/field.
9. All selected candidates at the time of joining will have to produce medical fitness certificate from a Govt. Hospital.
10. All selected candidates will have to join within **30 days** of issue of appointment letter failing which the appointment shall be cancelled.

11. The candidates applying for divisional level post are required to give three preferences for choice of placement (name of divisional management unit). Preference will be given on the basis of merit and need of the project. For postings at the division level post, the decision of the Chief Project Director- CPCU / Project Director-UGVS / Additional Project Director - UGVS will be final based on project / requirement. The selected candidates may be posted anywhere in the project areas as per the need of the project.
12. **For clarification/query, if any, please contact Manager HR on tel. No 0135-2773800/0135-2774800 during working days between 10:30 AM to 5:30 PM.**